

Immanuel Lutheran Council Minutes September 21, 2017

Attendance: Pastor Paul Brown, Steve VanHooser, Michelle Gerth, Donna Kriesel, Dianne Elsenpeter, Sue VanHooser, Tammie Walker, Tony Smith, Jane Miller, Jerome DeMars and Steph Collins.

Devotions: Donna Kriesel

Call to Order at 6:35pm.

Approval of Agenda - Tammie Walker made a motion to approve the agenda with additions, Jerome DeMars seconded, the motion was approved.

Review of Board Minutes - All were reviewed.

- Mission & Outreach - God's Help Our Hands will be this Saturday, currently have over 20 people signed up.
- Youth & Family
- Facilities & Properties - Waiting to do the storm windows. There is a carpet sample in the office. The Tech Group will be meeting tomorrow. There are new LED lights in the library, these will also go in the Fellowship Hall. Question about looking at the dim lighting in the gathering area.
- Worship & Congregational Life - Exploring the idea of having a professional trumpet player to play on Reformation Sunday with our own musicians. Pastor Paul will follow up with our musicians and the board. Question was asked about the survey and the status, it was supposed to be wrapped up by the September meeting, not sure if that happened. Will need to check with Barb in the office.
- Stewardship Committee - Bob Lundell was in attendance to discuss stewardship and evangelism. This should be a continuous program of outreach. Evangelism equals the collection of what we do and giving in a positive light. This will need to be added to our annual meeting agenda to get it added to the Constitution.

Treasurer's Report - Tammie Walker reported on the finances, all bills are paid with the exception of the Synod payment 0-90 days, which is \$4,950. There was discussion about a change in our finance and office software. Tammie Walker made a motion to maximize the use of current technological practices by moving to an in-house system of bookkeeping to augment our Shepherd Staff software. The transition would take place at the start of January 1, 2018. At this time the position of Financial Secretary will be consolidated into the current Secretarial duties. Steve VanHooser seconded. Discussion included moving to Quickbooks for the payroll function as that is not offered

in Shepherd Staff. At that time we could move to online bill pay. The motion was passed.

Pastor's Report - Pastor Paul reviewed his report of Mission planning goals, stats, stewardship and the National Youth Gathering. He presented some information for the Council to read and we will discuss at next month's meeting.

Youth Director's Report - Sue VanHooser reviewed her prepared report focusing on the Christmas Pageant, fundraising and struggles of getting volunteers.

Old Business:

- Youth Director's Office - Not completed.
- Welcome Center - We have the list of needed supplies and some samples are here.
- Memorial Policy - Pastor Paul handed out a policy for Council to review and we'll discuss at next month's meeting.
- Purser/Greeter - No action taken.
- Health Fair - This will be November 6th from 7a-1:30p. Pat Braun is coordinating this event. There may be a sign-up for bars to bring.
- Adjust Property Insurance - We adjusted the valuation which might mean a rebate from our premiums.
- Sex Offender Policy - Tabled till next meeting.
- Wedding Coordinator Position - Sue will put together a job description and application. Next wedding is in January but would be good to get this filled so the new person can work with Sue.
- Defibrillator - Steph Collins has closed the Go Fund Me account as we have a donation for the full amount from Stan & Ruby Hansen. Steph Collins presented some option to purchase. We will look further into the type of AED to purchase. Jane Miller made a motion to spend up to \$1800, Tammie Walker seconded, the motion was passed.

New Business:

- Wedding Book Revision - Sue VanHooser presented a revised Wedding Planning Guide. There were minimal changes. Donna Kriesel made a motion to approve the revised wedding book, Michelle Gerth seconded, the motion was passed.
- Youth Info Center Furniture - Sue VanHooser presented some furniture options for the youth info center (old library), four chairs and two tables. The current chairs and tables are tippy and could injure small children if tipped over. Total cost would \$495.98 from Ikea. We will put the old sets out for purchase of \$50 a

set. Jerome DeMars made a motion to purchase the furniture for \$495.98 and have the funds come out of the Wedding and Funeral Fund. Tony Smith seconded. The motion was passed.

Devotions for Next Meeting - Dan Lofgren

Closing Prayer - The Lord's Prayer

Adjourn at 8:28pm

Next Meeting: October 26th @ 6:30pm (note date change due to MEA)