

Immanuel Lutheran Church

Agenda & Minutes

(Remarks in red are results from the meeting)

Date of Meeting: September 2nd, 2020

Members Present: Paul Brown
Ken Gustafson
Ken Hennen
Shirley Miller
Jerry Randall
Michael Saterbak

Members Missing: Jerome DeMars
Dan Lofgren
John Monson
Steve VanHooser

Goals:

Summary of 3 Goals to be completed in the next 3 months:

1. Door security, Jerry to phone into a meeting with Lockstar & learn what is in the proposal. The focus is to replace three exterior lock cylinders & to supply a number of keys. The keys will be stamped "Do Not Copy" & will include a serial number. Also, we need to know if these keys are open sourced.
2. Music door lock to be replaced by Ken H. with the same programmable lock as the office door.
3. Skylight, (planned date of 9/5) Ken G. & Michael to move rock & look for holes. Use pour on sealer.
4. South Steel door, Ken H. will replace threshold & add kick plates.
5. Mike Sandin to stain the west entrance.

Summary of 3 Goals to be completed by January 1, 2021:

1. None.

(Highlight goals as they are completed.) What does this mean?

Meeting Notes:

1. Devotions:
 - a. None.
2. Agenda Additions:
 - a. Ash tree west side.
 - b. New vacuum.
 - c. Bell tower brick.
 - d. South side brick.
3. Old Business:
 - a. Door security.
 - i. Exterior doors
 1. Council accepted the bod from Lockstar.
 - a. Details are still unclear.
 - b. Much higher price.
 - ii. Interior doors
 1. Recommendations have been submitted to council for the items below
 - a. Music door
 - i. **Programmable lock already purchased.**
 - b. **Library door**
 - c. **Nursery door**
 - b. Roofs
 - i. See additional proposal from Liberty as previously discussed (attached).
 - ii. Recommendation have been submitted to council.
 - iii. **Skylight still leaking, see Summary of Goals.**
 - c. Rust on steel doors
 - i. Install kick plates, need threshold for south door.
 1. **Ken has threshold for south door, machining now.**
 - ii. Kitchen door is OK for now
 - d. Tech Group
 - i. Meeting on 9/8.
 - ii. Tour of Calvary Lutheran Church scheduled for 9/3.
 - e. Office request fire proof file cabinet
 - i. **Donated by Dan Lofgren – Thanks!**
 - f. Office request Drop Safe - Tabled at this time
 - g. Bird Holes
 - i. Lift Status?
 1. **The lift is still unavailable.**
 - h. Re-stain west entrance
 - i. **Mike Sandin has agreed to do this – may get the lift here.**

4. New Business

a. Salt for winter

- i. **Ken H. says that he has about 15 bags of salt in his inventory. He will sell them to the church as there are being used.**
- ii. **Ken H suggest that the church split a palette with Trinity (\$275) & have salt on site for anyone to use as needed.**

b. Pest Control

- i. **Service agreement with Adams.**
- ii. **Bats & Mice.**

c. Basement Bathrooms

- i. **Renovate**
 1. **For a cost No To Exceed of \$1,500 Ken H. (with the help of others) would supply & replace the fixtures in both bathrooms, remove the urinal, add a mirror & wood look vinyl flooring.**

d. Facilities Request Procedure

- i. **Read current documents & discuss in October meeting.**

e. Ash tree on west side (dead)

- i. **The City of Princeton was contacted & will remove the dead tree.**

f. New Vacuum

- i. **Housekeeper has difficulty using the backpack vacuum cleaner .**
 1. **Ken H. suggested he can show her the machines that are bring used at the nursing home, he will bring one over for demonstration.**

g. Bell tower brickwork

- i. **To be reviewed in our October meeting.**

h. South side brickwork

- i. **Ken G. is willing & has the brick to cut the brick away from the wall, replace & seal. To begin soon.**

5. Future Agenda Items

- a. **See notes in items above.**

Actions Items that need to be completed by Council:

1. **Split a palette of ice melt salt with trinity – cost about \$275.**
2. **Renovate the bathroom on lower level of the Education area – cost of about \$1,500.**

Next Meeting: 10.6.2020 & 6:30pm – In Person

Devotions: To be determined

Submitted by: Jerry Randall