

Immanuel Lutheran Church

Technology Minutes, September 2020

(Remarks in blue are results from the meeting)

Date of Meeting: September 8nd, 2020 - In Person

Members Present: Vicky Anderson
Anneliese Apel
Kathy Carlson
Paul Brown
Dianne Elsenpeter
Pat Gustafson
Jerry Randall
Michael Saterbak

Members Missing: None

Goals:

Summary of 3 Goals to be completed in the next 3 months:

1. Implement a video production system including Cameras, Mixer & Work station with Pro-presenter
2. Develop staff to operate installed systems
3. Children's Christmas Program
4. Wed site update

Summary of 3 Goals to be completed by January 1, 2021:

1. None – at this time

Meeting Notes:

- Old Business
 - Video Operations
 - Run bulletin information as the start of the service.
 - [Currently sending sermons by mail.](#)
 - Add comment on Face Book – Comments
 - Welcome to Immanuel Live Streaming Service.
 - Questions can be sent to....email & phone
 - Donations are welcome...
 - [3 minutes before starting, have a person on camera welcoming viewer to the Reply to this service.](#)
 - [Refer donations to a Chart Room, do not want views to navigate away from content.](#)
 - Current situation of a video projector & computer operator is here to say.
 - It is not the Youth & Family person's job to run.
 - Paid position.
 - Needs workstation & software
 - Workstation
 - Pro Presenter 7

- Monitor
- Review Calvary Lutheran Church (9/2)
 - Anneliese presented two documents. One about the Cavalry Lutheran tour. The other, see Web site entry. (see attached)
 - One “CavalryAudio” reviewing information from the Cavalry Lutheran tour.
 - Equipment
 - Layout
 - Staffed
- Live Streaming Camera System
 - Current Equipment quote (attached)
 - Mixer
 - Cameras
 - Placement
 - What people will see
 - Went into sanctuary to calculate the Field of View available with these camera & camera placements.
 - Installation costs
- Web site (See above)
 - Anneliese’s second document is about our web site opportunities.
 - The other “Website” that details some of the vendors & options that are available.
 - Ideas for new web site
 - New layout
 - Links & features
 - Costs
- New Business
 - None
- Future Agenda Items
 - Communications
 - Leadership email accounts
 - We have pastor, office, youth & family and technology
 - We could add Council President, Vice President, Secretary and Treasure.
 - Also, F&P, CL&W, Outreach chair people.
 - Council Member 1, 2, 3...
 - Shared Drives
 - Documents
 - Board agendas & reports
 - Church forms
 - Calendars
 - The church calendar, now locked up in the office can be shared to the broad leaders & others interested.

Next Meeting October 7th, 2020 @ 6:30pm - In Person

Devotions: Kathy Carlson

Submitted by: Jerry Randall