

## **September Council Meeting Minutes**

September 17, 2020

Present: Pastor Paul Brown, Pam Zentner, Kali Kadelbach, Michael Saterbak, Dianne Elsenpeter, Kevin VanHooser, Eric Bjurman, Shirley Miller, Marni Gustafson, Donna Kriesel, Ruth Carlson, Heather Horazuk, George Walker

Absent: John Monson

Guests: Jerry Randall, Anneliese Walker, Dawn Bourdeaux

Call to order—6:30 pm

Devotions – Kevin VanHooser

### **Consent agenda**

Eric motioned and Marni seconded to consent the September agenda. carried.

- August minutes
- Board reports

**Pastors Report:** Pastor Paul—no changes from submitted report

**Youth Directors Report:** Kali

1. Since the submission of her report, Ruth Carlson and Gervea Minks have volunteered their time and talents to the confirmation program.
2. Kali is requesting repair to the kitchen floor in the basement or a rug to cover it. There is a drain present. Move to Old Business, basement bathroom renovation.

**Treasurer's Report:** Heather

1. Please read submitted report for details.
2. General fund is approximately \$13,000 more than at this time last year.
3. There will be a need for a treasurer by January as Kevin is stepping back from this position.
4. There is money remaining in the Payroll Protection Plan (PPP.) Discussion on options of how to use those funds.

**Old business**

- Lockstar bid: Jerry updated council on the Lockstar bid to install new locks and supply 40-50 new keys with serial numbers and a, “do not copy,” stamp on them. Discussion that Ken offered to donate hardware and could install, “crash-bars,” to the old kitchen and sacristy doors. This may involve a total of up to 3 hours. After the presentation, there was much discussion and Kevin noting that there is a disparity between Jerry’s recommendations and the August meeting minutes. Council approved the Lockstar bid at the August meeting.
- Salt: Michael. Ken Henchen has a pallet of salt which we can split with Trinity for a cost of \$275.00. We currently have 15 bags remaining from last season. George made the motion to accept the proposal. Motion was seconded by Eric. Motion was carried.
- Downstairs bathroom renovations: Michael. Proposal to renovate the bathrooms in the basement. This project would be completed by Ken and volunteers for a cost of approximately \$1500.00. This will involve replacing the sub-floor, painting, new fixtures. The urinal and stall will be removed from the men’s bathroom. The discussion moved toward Kali’s request to update the kitchen floor. Dianne motioned, seconded by Pam to approve the renovations costing no more than \$1500.00 for all the work described above. Motioned carried.

### **New business**

- **Dawns position:** Michael. Michael introduced the topic of increasing Dawn’s position to a full-time status, and therefore grant health-care benefits. Will discuss at October meeting.
- **Church software:** Our current software contract is with Shepherd’s Staff which currently costs \$500/year. This program is deemed outdated. Breeze software was discussed and the following features are: month-by-month contract, will be able to archive all data from Shepherd’s Staff, able to integrate emails, notifications, and easier transition between pastors. The cost is comparable. Donna made a motion to transition from Shepherd’s Staff to Breeze. Motion was seconded by George. Motion carried.
- **Youth** – need 2 confirmation teachers: Resolved prior to meeting. Refer back to minutes of Youth and Family Report.
- **Request to meet for choir practice:** Michael/Pastor Paul. After discussion of request, council decided (no need for a motion/vote) to not allow choir practice at this time and will continue to follow the guidelines set by the Smart Team under direction of the Minnesota Department of Health.

- **Technology proposal and goal** – Anneliese. Anneliese gave a presentation on upgrading the technology for the church. The project would be divided into two phases. Phase 1 is for video input and will cost approximately \$16,450.00. Phase 2, Video production will cost \$15,000. \$15,004.90 has been raised. \$1409.10 is still needed to complete Phase 1. There have been monies added to that account by way of undesignated memorials of \$4540.90. There was a statement that the Pie Bakers may be approached for a donation. Donna addressed council on behalf of the Pie Bakers group and that they are choosing to donate \$6791.22 toward the fixing of the roof. The fixing of the roof should be considered capital improvement. Discussion that a congregational vote is needed to spend money in excess of greater than 2% of the total budget of \$326,935.00. **Erin motioned, seconded by Heather to designate funds of \$1409.10 (how did we reach this conclusion?) to technology. Motion carried. Did this actually occur? Where did the 1409.10 come from? General fund? Eric and Heather: can you weigh in on this? Michael, I received this reply from Eric: I still not understand what happened here, so I am going to defer to you and Eric to sort it out.**
- **The 1409.10 was from a minimum percentage so we would not have a congregational meeting for approval.**
- **Food in church:** Kali. Kali is requesting providing snacks and beverages for kids coming in for classes, groups, and other after-school activities. Bottled water, juice boxes, and individual pre-packaged snacks would be handed out by staff/volunteers wearing masks and gloves. There was discussion regarding safety of this practice. In addition, what are the Smart Team guidelines? Perhaps this question could have been answered by referring to those guidelines. Eric made the motion, seconded by Marni to allow distribution of snacks and beverages to the kids. This must be done in accordance with the guideline that everything is store-bought and a single-serving size. Motion was carried. An article in the Epistle will update the congregation of the use of food in the church.

**Lord's Prayer:** Pastor Paul

**Adjourn:** Ruth motioned, seconded by Pam to adjourn the meeting at 9:15 pm.

Next meeting: October 15<sup>th</sup> at 6:30 pm

Respectfully submitted:

Pamela Zentner

Council Secretary