

Immanuel Lutheran Church

Facility & Property Minutes, October 2020

(Remarks in red are results from the meeting)

Date of Meeting: October 5th, 2020

Members Present: Ken Gustafson
Ken Hennen
Shirley Miller
Jerry Randall

Members Missing: Paul Brown
Michael Saterbak
Dan Lofgren
John Monson
Steve VanHooser

Goals:

Summary of 3 Goals to be completed in the next 3 months:

1. Door security, Jerry to phone into a meeting with Lockstar & learn what is in the proposal. The focus is to replace three exterior lock cylinders & to supply a number of keys. The keys will be stamped "Do Not Copy" & will include a serial number. Also, we need to know if these keys are open sourced. (In Progress?)
2. Music door lock to be replaced by Ken H. with the same programmable lock as the office door.
3. Skylight, (planned date of 9/5) Ken G. & Michael to move rock & look for holes. Use pour on sealer. (Completed)
4. South Steel door, Ken H. will replace threshold & add kick plates. (Completed)
5. Mike Sandin to stain the west entrance. (In Progress)

Summary of 3 Goals to be completed by January 1, 2021:

1. None.

(Highlight goals as they are completed.) **What does this mean?**

Meeting Notes:

1. Devotions:
 - a. Jerry Randall
2. Agenda Additions:
 - a. None

3. Old Business:

- a. Door security.
 - i. Exterior doors
 - 1. Council accepted the bid from Lockstar.
 - a. Completed a presentation to council on exterior doors.
 - i. No response
 - ii. Sounds like the plan now includes interior doors as well.
 - b. Details are still unclear.
 - b. Roofs
 - i. Recommendation have been submitted to council.
 - c. Tech Group
 - i. Meeting on 10/5.
 - ii. Congregational meeting on 10/25
 - d. Office request Drop Safe - Tabled at this time
 - e. Bird Holes
 - i. Lift Status?
 - 1. Wholes have been filled
 - 2. There are two more.
 - f. Re-stain west entrance
 - i. **Mike Sandin has started this project.**
 - g. Salt for winter
 - i. The purchase of salt has been approved. **Paul to discuss the other half of the palette with Trinity.**
 - h. Basement Bathrooms
 - i. Renovate
 - 1. Moving forward.
 - 2. Shirley to help Ken find someone to pick colors.
 - i. Facilities Request Procedure
 - i. Read current documents & discuss in November meeting.
 - j. Ash Tree
 - i. Removed
 - k. New Vacuum
 - 1. Not needed at this time.
 - l. Bell tower brickwork
 - i. To be reviewed in our Spring meeting.
 - m. South side brickwork
 - n. Ken G. will start this work this week.
- ### 4. Future Agenda Items
- a. See notes in items above.

Actions Items that need to be completed by Council:

- 1. Clarification on lock plan.

Next Meeting: 11.2.2020 & 6:30pm – In Person

Devotions: Shirley Miller

Submitted by: Jerry Randall