

# Immanuel Lutheran Church

## Facility & Property Minutes, October 2020

(Remarks in red are results from the meeting)

Date of Meeting: October 5th, 2020

Members Present: Paul Brown  
Kathy Carlson  
Ken Gustafson  
Ken Hennen  
Dan Lofgren  
Shirley Miller  
Jerry Randall

Members Missing:  
Michael Saterbak  
John Monson  
Steve VanHooser

Goals:

Summary of 3 Goals to be completed in the next 3 months:

1. Ike & Kathy Carlson will be clearing & cleaning the lower level mechanical room & old wood room.
2. Facility team will support the implementation of the Live Streaming system.
3. Lower level bathroom renovation.

Summary of 3 Goals to be completed by January 1, 2021:

1. None.

Meeting Notes:

- Devotions:
  - Shirley Miller
- Agenda Additions:
  - Kathy Carlson to review lower mechanical & wood room project
  - Add garden stake to protect apple tree.
  - Janitorial supplies, see attached
- Old Business
  - Door Security
    - Completed
  - Roofs
    - Holding for spring 2021
  - Rust on steel doors
    - Completed
  - Tech Group (JR)
    - See Tech Meeting minutes

- Church Office Drop Safe – Tabled
- Bird holes – (Ken G)
  - There is one now, but will wait for spring 2021
- West Entrance
  - Staining the main entrance overhang – Completed
- Renovate Lower Level Bathrooms
  - In progress
- Facility Request Procedure
  - The office will work with Ken scheduling events (when we can have events).
- Brickwork
  - South side
    - In progress, will finish year,
  - Bell tower - 2021

Next Meeting: December 7<sup>th</sup>, 2020 @ 6:30pm – In Person

Devotions: Dan Lofgren

Submitted by: Jerry Randall