

Immanuel Lutheran Church
Council meeting minutes
1-21-2021

Call to order: 1833

Present: Ruth Carlson, Michael Saterbak, Pam Zentner, Dianne Elsenpeter, Donna Kriesel, Kevin VanHooser, Shirley Miller, Kali Kadelbach, George Walker, Marni Gustafson, Eric Bjurman, Heather Horazuk

Absent: Pastor Paul Brown

Devotions: Dianne Elsenpeter

Consent agenda

1. January Minutes
2. Board Reports

George made the motion, seconded by Dianne to consent the agenda. Motion carried.

Pastors Report: no questions or concerns for report.

Youth Directors Report: Kali. There is an event/activity in which members of the church are invited to send Valentines to the youth. There are many open slots remaining. You can find the link for, "Blast of Love," on the Immanuel Facebook group. Please consider sponsoring a kid or a few.

Treasurer's Report: Heather. There is \$9000.00 in the account and all bills are paid. The paperwork for the PPP loan has been submitted for review and approval. Shirley noted that there is \$3395 in the principle only account and asked to have that paid as soon as possible. Heather will discuss this with Heather Lee and get this sent off.

Old Business

Audit committee:A requesting further reports/records to complete the investigation. Should be finalized by the annual meeting.

In-person worship: Shirley spoke on behalf of the Smart Team. In-person worship to resume January 31. Pam made the motion, seconded by Shirley to resume in-person worship services on January 31. Motion carried.

Administration Assistant job description: reviewed job description. Kevin made the motion, seconded by Eric, to accept the job description as presented. Motion carried. The executive committee will discuss the possibility of a time study.

Constitution: There have been several meetings to revise the constitution to be in compliance with the synod guidelines. The last review of Immanuel's constitution was in 2010. Per the national synod, a review shall be conducted every 3 years. Shirley reported some of the

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changes. One change was to introduce language regarding technology. Another change was that if a treasurer cannot be selected from the council, a treasure may be chosen from the congregation, however will not have a vote during council meetings. The positions of council members are moving from a 3-year term to a 2-year term. The council extends gratitude to the following for their dedication and time and talents spent on revising the constitution: Susan Bartholomew, Shirley Miller, Dawn Bourdeaux, Dale Mueller, and Pastor Paul.

Nominating Committee: Nominees for 2021: **Council:** Julie Silbermann, Pat Gustafson, Vicki Anderson, Carol Bonnette, Al Gunderson; **Camp Onamia Representative:** Carol Demars; **Trust Fund:** Jake Tou, Brenda Crawford. Voting for the candidates will occur at the Annual Meeting.

Annual Meeting: Meeting is February 14 in the parking lot. Michael is going to discuss with Pastor Paul the possibility of moving the meeting indoors and all the logistics involved. There are members who will not feel comfortable being in the sanctuary with others. Postcards were sent out and questions/comments regarding the reports and constitution are due to office by February 7. Members highly encouraged to pick up their copies of the annual report and updated constitution before February 7.

1. New FM station: 99.7 FM – signs are made
2. Need council volunteers for parking: George, Marni
3. Will have washable spray paint to mark inactive FM areas
4. Staging: Michael spoke with Pastor Pancoast from Trinity and they may be able to borrow us an inflatable tent. There was also a request for a trailer.
5. Block off east and north entrances with directional signs
6. Agenda
 - a. voting and ratification of revised constitution
 - b. vote on 2021 Budget
 - c voting on 2021 council members

New Business

German supper: Letter from chair: Cindy Smith has chaired the German Supper since 2017, and is resigning her position, and council extends appreciation for all of her time and talents. Michael will reach out to her for more information. The Hospitality Committee will be in charge of recruiting a new chairperson for the German Supper.

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Youth fundraiser request: Kali is requesting use of the fellowship hall to display Easter baskets for a silent-auction fundraiser. 10% of proceeds to go to the Princeton Public Schools Youth Emergency Pantry and 10% to the Princeton Pantry. Shirley made the motion, seconded by Dianne to approve the request. Motion carried.

Bookkeeper position: Heather Lee has submitted a letter of resignation. She will stay on until the position is filled. Heather Horazuk will work with Pastor Paul and Michael to fill the position.

Edward Jones: There are times when members transfer monies from their Edward Jones accounts to Immanuel. When this occurs, the council president must go into their office and sign papers to approve. For ease of future transactions, Edward Jones can directly deposit funds to Immanuel via the secure ACH route. Pam made the motion, seconded by George to approve the change. Motion carried.

Council retreat date: A vote among council members to choose between February 27th or March 6th as the annual retreat date. The retreat will be February 27th, and likely in-person.

Closing Prayer: George

Adjourn: Eric motioned, seconded by Kevin to adjourn the meeting in 2011.

Next meeting: February 18th

Devotions for February: Eric

Respectfully submitted,

Pamela Zentner

Council Secretary